



Council

Wednesday, 17 July 2019 at 6.00 pm

Council Chamber, Capswood, Oxford Road, Denham

MINUTES SUPPLEMENT A G E N D A

Item

7. Committee Recommendations (*Pages 3 - 30*)

There are recommendations from the Joint Staffing Committee for consideration at this Council meeting.

Members are asked to note that the following meetings have taken place since the last Council meeting, and that the Minutes are available to view in the supplement: Minute set.

1. Overview & Scrutiny Committee – 19 June 2019
2. Audit & Standards Committee – 10 July 2019 (to follow)
3. Planning Committee – 5 June & 26 June 2019
4. Joint Staffing Committee – 9 July 2019 (to follow)
5. Cabinet – 27 June 2019

Note: All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

Membership: Council

Councillors: D Pepler (Chairman)
T Egleton (Vice-Chairman)
Dr W Matthews
D Anthony
R Bagge
P Bastiman
M Bezzant
M Bradford
S Chhokar
D Dhillon
B Gibbs
P Griffin
B Harding
L Hazell
P Hogan
G Hollis
J Jordan
P Kelly
M Lewis
J Lowen-Cooper
N Naylor
J Read
R Reed
G Sandy
R Sangster
D Saunders
D Smith
L Sullivan

Date of next meeting – Tuesday, 19 November 2019

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OVERVIEW AND SCRUTINY COMMITTEE

Meeting - 19 June 2019

Present: P Bastiman, M Bradford (Chairman), P Kelly, M Lewis and D Saunders

Also Present: L Sullivan and W Matthews

Apologies for absence: M Bezzant and T Egleton.

3. PRESENTATION FROM NETWORK RAIL

The Committee was provided with a presentation from Ruth Leuillete and Malcolm Armstrong from Network Rail on the proposed improvement of Rail Links to Heathrow Airport from the West.

The proposal was for a new direct rail link from the west to Heathrow, providing a step change in journeys to Britain's busiest airport through fast, frequent and reliable train services. This would be a nationally Significant Infrastructure Project and would require the submission of a Development Consent Order for planning permission

Members were informed that the proposal was not dependent on future possible airport expansion.

Design was progressing following extensive consultation to optimise the route and design solution. Network Rail was working with the Department for Transport and Heathrow Airport Limited. There was currently funding for development with further funding being subject to a satisfactory business case.

The potential benefits for a new rail link would be improved accessibility to Heathrow Airport from the south coast, the south west, south Wales and the West Midlands. Reduced congestion on Major Roads such as M4, M3 and M25 as well as reduced congestion at London Paddington.

There would be a boost to the economy with significant effects to the Thames Valley and further afield. Reference was made to Reading station being rebuilt to enable the handling of more train services, which included the new rail link to Heathrow. There would be significant train journey times saved compared to the current services from Slough to Heathrow.

The Committee was provided with the final plans which had been subject to intensive public consultation. The proposals would consist of approximately 6km of new rail infrastructure. There would be 3 access shafts, above ground, along the route.

The proposal would connect to the existing infrastructure, including facilities already built at Heathrow Terminal 5. Reference was also made to other projects which needed to be taken into consideration:

- Proposed third runway at Heathrow Airport
- CEMEX mineral extraction
- Proposals for southern rail access to Heathrow
- Highways England 'Smart Motorways' on M4 and M25.

With the proposals, 92% of journey times from Slough to Heathrow Terminal would be reduced, with 76% of journey times saved for car trips.

Details of the engineering and construction requirements were explained to Members with particular emphasis on the likely option of highways modelling at Hollow Hill Lane in Iver which would be a part of South Bucks which would be adversely affected.

In relation to the overall Highways modelling, there was a required proportionate approach to mitigations and it was reported that this would be based on data outputs from modelling. There would be a full assessment of the construction effects and the full scheme at completion.

In relation to the Cemex agreement there would be a commitment to a shared site which would result in decreased HGV impact (instead of 1400 HGV movements a month, proposed reduction to 400 HGV movements per month).

With regard to the proposed Hollow Hill Lane Closure, model outputs would assess traffic flow, noise and air quality impacts. Modelling demonstrated worse case scenarios i.e. robust case. Mitigation details proposed by the project would be subject to discussion with relevant local authority officers.

Over the whole route, most affected junctions identified from the strategic model would then be assessed at a local level to identify mitigations. The likely anticipated options for consideration would be highway improvements to most affected junctions.

In 2019 the outline business case had to be submitted to the Department for Transport, funding commitment for the scheme had to be secured and Development Consent Orders had to be submitted to secure planning permission.

In 2022, once funding and planning permission had been secured, construction would take five years.

Members discussed the impact of the proposals on residents of South Bucks and Network Rail was asked to provide details of the consultations which have taken place with affected local authorities. Officers from Network Rail reported that there

Overview and Scrutiny Committee - 19 June 2019

had been some joint meetings, and also separate meetings with local authorities but they would consider having all meetings as joint in the future to ensure joined up thinking and working took place.

Particular discussion took place on the works which were planned for Hollow Hill Lane, Iver, and Network Rail was asked whether Bucks County Council as the Highway Authority, and South Bucks District Council had been consulted, in terms of the traffic and highway impact on residents around Hollow Hill Lane.

Network Rail reported that they had used transport data from Slough Borough Council to undertake the impact assessment and they had been satisfied that this was robust data. Network Rail was made aware that traffic data from Bucks County Council for Iver had been used for purposes of the South Bucks Local Plan and they were asked to give consideration to this data as it should be as robust as the Slough data.

Members also asked for details of the other junctions which would be affected to enable feedback from Bucks County Council and South Bucks District Council. Members expressed a view that they did not perceive Network Rail had sufficient mitigation plans for the permanent closure of Hollow Hill Lane, based on the experience of when it was closed for a temporary period. They should not be expecting the local authorities to pick up significant costs to mitigate the effects of their project

The Committee expressed concern at Network Rail not consulting with all relevant local authorities affected by the proposals, particularly in relation to the impact the proposal would have on the highways and roads around the rail link at Hollow Hill Lane, Iver. It was asked that the relevant Cabinet Member be informed of these concerns.

RESOLVED – That Network Rail be thanked for their presentation and the relevant Cabinet Member be informed of this Committee’s concerns with regard to the lack of consultation with Bucks County Council and this Council by Network Rail on aspects of the proposed rail link to Heathrow Airport from the west, particularly in relation to the highway impact on Hollow Hill Lane, Iver.

4. **MINUTES**

The Minutes of the Overview and Scrutiny Committee held on 25 February and 14 May 2019 were approved and signed by the Chairman of the Committee as a correct record.

5. **HOMELESSNESS IN SOUTH BUCKS - UPDATE**

Michael Veryard, Housing Manager was in attendance and Members were reminded that at the last meeting of the Committee an update was requested on homelessness in South Bucks district.

The Committee was informed that during 2018/19, South Bucks District Council received a total of 107 homelessness applications which compared to a total of 102 homelessness applications in the preceding year, 2017/18.

Overall, the number of households in temporary accommodation saw an annual drop of 12% at the end of the year 2018/19 (55 down to 48). However, within this total, the number of households in nightly booked temporary accommodation had dropped more significantly with a 44% reduction overall (36 down to 20). This had significant implications for the Council's budget as nightly booked accommodation generated significant cost for the Council.

Members were informed that by national comparison, South Bucks had performed well, with a Local Government Association survey recording that 83% of authorities had seen an increase in homelessness applications and 61% had seen an increase in the use of temporary accommodation.

Under the provisions introduced by the Homelessness Reduction Act, the Council has a duty to secure temporary accommodation when it accepted a Homelessness Relief Duty and it had reason to believe that the applicant was in priority need (e.g. household with or expecting children, applicant with significant medical issues etc.).

Members were informed that the Relief Duty lasted for a minimum of 56 days. Therefore, the Council would normally have to provide temporary accommodation for at least 56 days before it could make a final decision on whether or not it had a duty to secure longer term accommodation for the household. If the Council accepted this longer term duty then it had to continue to provide temporary accommodation until the applicant can secure a permanent move elsewhere.

In relation to Bed and Breakfast/Nightly Booked Accommodation, the Council placed applicants directly into this accommodation and payed a nightly rate directly to the landlord. The Council then re-charged the applicants £25.00 per night towards the cost of the accommodation (the Housing Act 1996 allowed the Council to make a reasonable charge to applicants in relation to the costs that it was paying).

The nightly rate payable by the Council varied depending on the type of accommodation and size of household and the Committee was provided with details of applicants who were in nightly booked accommodation in March 2019 to show the variation in cost.

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Members were informed that comparisons with the rates paid by other authorities was difficult to make as this information was not generally shared, however, informal discussions with other authorities over the last 12 months had indicated that the rates paid by South Bucks District Council were comparable with other authorities and were in fact lower in some cases.

Reference was made to some of the schemes the Council had developed to reduce the cost of temporary accommodation; Gerards Cross Former Police House, the Private Sector Leasing Scheme which operated in partnership with Paradigm, Bucks Housing Association Acquisitions and Bath Road which was still in the process of being developed. Bath Road would provide a significant additional supply of temporary accommodation to further reduce reliance on B & B provision.

For 2019/20, as of 19 June, 2019, there were a total of 52 households in temporary accommodation.

The Committee was made aware of the recent upturn in homelessness applications following the implementation of the Homelessness Reduction Act 2017, with the Duty to Refer resulting in more homeless clients being referred to local authorities and other statutory agencies.

Discussion took place on performance indicators for homelessness and Members asked that targets be kept under review to ensure targets were challenging.

Members were informed that the cost of the Private Sector Leasing Scheme to the Council was on average around £400-500 a month and this was paid in the form of a management fee to Paradigm. This equated to £11,500 per unit, of which there were 25 Units (May 2019).

In relation to the Bath Road site, Members were informed that these units would be for a mix of clients with families included. Safeguarding considerations would be undertaken, with consideration given to any client's vulnerabilities and needs when allocating accommodation. Checks were also carried out on B & B owners to ensure clients were safeguarded.

RESOLVED – That the report provided be noted.

6. CRIME STATISTICS

A report was received which provided details on the reporting of crime statistics for Members.

It was noted that verbal updates on crime statistics and trends would be reported at each Community Safety Partnership meeting by the Police Service, together with

updates provided at bi-monthly meetings with the Portfolio Holder, Community Safety Manager and Head of Service.

7. **CONSILIO BUSINESS PLAN**

The Committee was informed that the Business Plan for Consilio Property Ltd had been reviewed and amended for the financial year 2019/2020. The draft Plan had been approved by the Board of Consilio Property Ltd, and it was submitted to this Committee for comments prior to submission to Cabinet for approval and before it was submitted to the Consilio Property Ltd AGM.

RESOLVED – That the Business Plan for Consilio Property Ltd for financial year 2019/20, as detailed in the confidential report, be noted and Cabinet be informed that the Committee had no comments.

8. **END OF YEAR PERFORMANCE REPORT 2018/19**

The report outlined the annual performance of Council services against pre-agreed performance indicators and service objectives for the end of year, 2018-19.

Members were provided with the key points of the report:

- There was one Environment PI marked as awaiting data - Cumulative CO2 reduction from local authority operations from base year of 2008/09 (annual) – as this took some months for the data to come through.
- All priority PIs were on target.
- All PIs within the Leader's portfolio were on target.
- All PIs within Resources portfolio were on target.
- Healthy Communities: CdHS4 - Number of private sector dwellings vacant for more than 6 months and returned to occupation following local authority intervention was under the target of 15 at 0. This was due to there being no active intervention work undertaken by Housing Team during 2018/19 due to other workload demands and limited identification of suitable empty homes. Therefore, no empty homes were recorded as being returned to use as direct result of Council intervention. Complaints and enforcement work for empty homes causing nuisance or health concerns were dealt with on case by case basis. Annual Capacity Grid review and cleansing of Council Tax database was identifying long term empty homes that have been returned to use but not reported to the Council. This ensured that the Council provided an accurate empty homes total to inform the New Homes Bonus calculation.
- Planning & Economic Development: All PIs for this portfolio were on target.
- Environment: All PIs for this portfolio were on target.
- Customer & Business Support: JtBS1 availability of ICT systems to staff from 8am to 6pm was slightly under target of 99.5% at 96.5% for quarter 4, as was JtBS2, percentage of calls to ICT helpdesk resolved within agreed timescales

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(by period) - under the target of 95% at 92.3%. Both of these were due to problems with staff recruitment and retention within Business Support's Infrastructure Team, the section has been running at a reduced capacity throughout the year. Members of the team have also been spending time supporting projects relating to the ICT Strategy and therefore diverted from dealing with support calls. These two factors have contributed to missing both yearly targets.

Discussion took place on some of the PIs and Members were informed that in relation to Empty Properties in the private sector, cross-referencing took place with Council Tax to identify potential empty properties. Members asked whether this should be a PI if the Council had no influence on forcing private landlords to return empty properties into the housing market. Officers reported that a review would take place on this PI and this would be reflected in the next reporting of performance indicators.

RESOLVED – That the end of year performance report be noted and Cabinet be informed that the Committee had no comments.

9. **STATUTORY GUIDANCE ON OVERVIEW AND SCRUTINY FUNCTIONS**

Members noted the new statutory guidance on Overview and Scrutiny which would be taken into consideration when devising the overview and scrutiny arrangements for the new Unitary Council.

10. **BUCKS HEALTH AND ADULT SOCIAL CARE SELECT COMMITTEE**

Members received the Minutes of the meeting of the Buckinghamshire County Council Health and Adult Social Care Select Committee held on 19 March 2019

It was RESOLVED that the Minutes of the Buckinghamshire County Council Health and Adult Social Care Select Committee be noted.

11. **BUCKS CHILDREN'S SELECT COMMITTEE**

Members received the Minutes of the meeting of the Buckinghamshire County Council Children's Social Care and Learning Select Committee held on 12 March 2019.

It was RESOLVED that the Minutes of the Buckinghamshire County Council Children's Social Care and Learning Select Committee be noted.

12. **WORK PROGRAMME**

The Committee considered the Overview and Scrutiny Work Programme.

RESOLVED That the Overview and Scrutiny Work Programme be agreed.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED that under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Paragraph 3 - Information relating to the financial or business affairs of any particular persons (including the authority holding that information .

14. **FARNHAM PARK**

Consideration was given to a report which provided Members with details on the future options for the development of the playing fields.

Officers provided Members with the background to the various options outlined in the confidential report.

RESOLVED – That the confidential report be noted.

15. **CONSILIO BUSINESS PLAN APPENDICES**

The confidential appendices were noted.

The meeting terminated at 7.55 pm

PLANNING COMMITTEE

Meeting - 5 June 2019

Present: R Bagge (Chairman)
J Jordan, D Anthony, M Bezzant, T Egleton, B Gibbs, P Hogan,
M Lewis, Dr W Matthews and D Smith

4. MINUTES

The minutes of the Planning Committee held on 17 April and 14 May 2019 were approved and signed by the Chairman as a correct record.

5. DECLARATIONS OF INTEREST

Councillor Hogan declared a Personal Interest under the Council's Code of Conduct as a Member of Beaconsfield Town Council who have made representations about application 17/01763/OUT and PL/18/4882/FA. He reported that he had not attended any meetings when these applications were discussed by the Town Council nor expressed a view on the applications and had not pre-determined the applications.

Councillor Matthews declared a Personal Interest under the Council's Code of Conduct as a Member of Iver Parish Council who have made representations about application 17/02353/FUL. She had not attended any meetings when this application was discussed by the Parish Council nor expressed a view on the application and had not pre-determined the application.

Councillor Jordan declared a personal and prejudicial interest under the Council's Code of Conduct in application 17/01763/OUT as a close personal friend of the Inland Homes' Managing Director. She therefore left the room when this item was being discussed.

6. APPLICATIONS AND PLANS

Key to the following decisions:

ADV - Consent to Display Adverts; ARM - Approval of Reserved Matters; CI - Certificate of Lawfulness Issued; CON - Conservation Area Consent; D - Deferred; D (INF) - Deferred for Further Information; D (SV) - Deferred for Site Visits; D (PO) - Deferred for Planning Obligation; D (NEG) - Deferred for Negotiations; FCG - Consent for Tree Work; PCR TPO Part Consent/Part Refusal; LBC - Listed Building Consent; OP - Outline Planning Permission; P - Application Permitted; R - Refused or Rejected; R (AO) - Refused against Officer recommendation; RC - Removal of Condition; TC - Temporary Consent; TP - Temporary Permission; ULBC - Unconditional Listed Building Consent; UP - Unconditional Permission; VG - Variation Granted; W - Application Withdrawn.

(A) COMMITTEE DECISION REQUIRED FOLLOWING A SITE VISIT AND/OR PUBLIC SPEAKING:

		Decision
Plan Number:	17/01763/OUT	P
Applicant:	Mr M Gilpin	
Proposal:	Outline Application for redevelopment of Former Defence School of Languages, Wilton Park, Minerva Way, Beaconsfield comprising 350 dwellings	
<p>Notes:</p> <ol style="list-style-type: none"> 1. A site visit was undertaken by Members. 2. Speaking on behalf of the objectors Alison Wheelhouse and Dr Valerie Scott. 3. Speaking on behalf of the applicant Roger Rippon. <p>Councillor D Smith proposed that the Officer's recommendation be approved which was seconded by Councillor T Egleton and agreed at a vote.</p> <p>RESOLVED: That the Committee were minded to grant conditional permission, with the decision deferred for referral of the application to the Secretary of State. Final decision, including conditions, delegated to the Head of Planning and Economic Development subject to the prior completion of a Section 106 Planning Obligation. Any negotiation or changes to the Legal Agreement to be delegated to the Head of Planning and Economic Development with authorisation to refuse planning permission if an acceptable Legal Agreement is not completed within a timely manner for reasons relating to those matters addressed in the Legal Agreement.</p>		
		Decision
Plan Number:	17/02353/FUL	D (INF)
Applicant:	Link Park Heathrow LLP	
Proposal:	Part retrospective application for use of site as B8 use and rail borne storage and replacement boundary fence and gate.	
<p>Notes:</p> <ul style="list-style-type: none"> • A site visit was undertaken by Members. • An officer updated the report as follows:- • Clarification was sought on Network Rail's letter of representation of December 2018. Paragraph 20 on page 133 of the agenda reflected their latest representation. <p>Following discussion by Members and as a result of observations on their site visit Councillor R Bagge proposed that the application be deferred to enable Officers to obtain further information and a joint site visit by Officers and the London Borough of Hillingdon and including further discussions with the applicant on hours of use. This proposal was seconded by Councillor J Jordan and agreed at a vote.</p> <p>RESOLVED that the application be deferred to enable Officers to carry out further investigations and obtain further information.</p>		
		Decision
Plan Number:	PL/18/4882/FA	P
Applicant:	Logi Homes	
Proposal:	Erection of dormer window to front elevation	
<p>Notes:</p> <ol style="list-style-type: none"> 1. A site visit was undertaken by Members. 2. Speaking on behalf of the objectors Brian Wark. 		

Councillor M Bezzant proposed that the application be permitted subject to the conditions in the officers report. This proposal was seconded by Councillor M Lewis and agreed at a vote.

RESOLVED that the application be permitted subject to the conditions outlined in the officer's report.

(B) COMMITTEE DECISION REQUIRED WITHOUT A SITE VISIT OR PUBLIC SPEAKING:-

None

(C) COMMITTEE OBSERVATION REQUIRED ON APPLICATIONS TO OTHER AUTHORITIES

None

(D) APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

The Committee received for information a list of the applications dealt with under delegated authority by the Head of Sustainable Development.

7. ENFORCEMENT UPDATE

The Committee received a verbal report which set out the up-to-date position relating to Enforcement. The Enforcement Manager reported on the following:-

- Good progress had been made. The Technician role in Planning Enforcement had now been changed to a Planning Enforcement Officer and a member of staff had been recruited in April.
- A complete process review had been undertaken which identified areas of improvement which had resulted in changes to the standard template, acknowledgement letter, formal Notice process, template pack which was sent to the legal team for consultation and further streamlining to their internal processes.
- There was a new approach to Temporary Stop Notices which had proved successful in airport parking matters in South Bucks District Council in the first half of 2019.
- In terms of the shared service in 2018/19 513 new cases had been logged, which was a reduction in number possibly due to the improved triage service that had been adopted by the Team over the past year.
- Up until last year there had been a year on year increase in new SBDC enforcement investigations logged in the past 5 years which resulted in a 35% increase in SBDC cases over that period. The cases now logged in Chiltern and South Bucks District Council had become more balanced over that 5 year period with a 53/47 split between Chiltern and South Bucks District Council.
- All new allegations of breaches of planning control were logged and acknowledged within 5 working days.
- In 2018/19 in terms of formal notices issued, there have been 12 planning enforcement notices (most in the last 5 years), 1 section 215 notice and 5 Temporary Stop Notices.
- The Planning Inspectorate have determined 8 appeals against enforcement notices during the last financial year which has resulted in an 81.25% success rate at enforcement appeals with 18 appeals currently in progress.

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- In 2018/19 the Team secured its first ever Proceeds of Crime Act Confiscation Order for CDC as part of an associated prosecution. The Order was made in the sum of £17,000 along with a £21,000 fine (6x 3500) and a £23,000 costs award.
- In 2018/19 770 cases were closed this financial year, resulting in a net reduction of cases of 257. The Team have managed to close more cases than it opened in April and May 2019.
- For 2019/20 improvements to the process would continue to be made with an Enforcement Notice review and Section 106 monitoring and enforcement program implemented.

Members welcomed the progress being made by the Enforcement Manager. Following a question, the Enforcement Manager agreed to provide a written response on the number of cases for South Bucks District Council which were currently open.

Members asked that they be updated on Enforcement matters every three months.

RESOLVED that the report be noted.

8. **PLANNING APPEALS AND SCHEDULE OF OUTSTANDING MATTERS**

The Committee received for information a progress report which set out the up-to-date position relating to Planning Public Inquiries, Hearings and Court Dates.

RESOLVED that the report be noted

The meeting terminated at 6.32 pm

PLANNING COMMITTEE

Meeting - 26 June 2019

Present: R Bagge (Chairman)
J Jordan, M Bezzant, B Gibbs, P Hogan, M Lewis, Dr W Matthews
and D Smith

Also Present: P Kelly

Apologies for absence: D Anthony and T Egleton

9. MINUTES

The minutes of the Planning Committee held on 5 June 2019 were approved and signed by the Chairman as a correct record.

10. DECLARATIONS OF INTEREST

Councillor W Matthews declared a Personal Interest under the Council's Code of Conduct as a Member and current Chairman of Iver Parish Council who had made representations about application PL/18/2605/FA. Councillor Matthews reported that she had not attended any meetings when this application was discussed by the Parish Council nor expressed a view on the application and had not pre-determined the application.

Councillor P Hogan declared a Personal Interest under the Council's Code of Conduct as a Member of Beaconsfield Town Council who had made representations about application PL/19/0874/FA. Councillor Hogan reported that he had not attended any meetings when this application was discussed by the Parish Council nor expressed a view on the application and had not pre-determined the application.

11. APPLICATIONS AND PLANS

Key to the following decisions:

ADV - Consent to Display Adverts; ARM - Approval of Reserved Matters; CI - Certificate of Lawfulness Issued; CON - Conservation Area Consent; D - Deferred; D (INF) - Deferred for Further Information; D (SV) - Deferred for Site Visits; D (PO) - Deferred for Planning Obligation; D (NEG) - Deferred for Negotiations; FCG - Consent for Tree Work; PCR TPO Part Consent/Part Refusal; LBC - Listed Building Consent; OP - Outline Planning Permission; P - Application Permitted; R - Refused or Rejected; R (AO) - Refused against Officer recommendation; RC - Removal of Condition; TC - Temporary Consent; TP - Temporary Permission; ULBC - Unconditional Listed Building Consent; UP - Unconditional Permission; VG - Variation Granted; W - Application Withdrawn.

(A) COMMITTEE DECISION REQUIRED FOLLOWING A SITE VISIT AND/OR PUBLIC SPEAKING:

		Decision
Plan Number:	PL/18/2605/FA	P
Applicant:	Mr N Malik	
Proposal:	Part retention of side extensions and the erection of a roof in a modified form, following the part demolition of existing unauthorised extensions and demolition of the garage at Jasmine Cottage, Wood Lane, Iver Heath, Buckinghamshire, SLO 0LA	

Notes:

1. A site visit was undertaken by Members.
2. The Officer made the following corrections to the report: Page 10, under the 'Application' section, the date referred to should read "*September 2008*", rather than "*September 2009*"; Page 14, third line, should read "*appear to be far in excess of what is normally considered acceptable*"
3. As the garage had already been demolished this did mean that implementation of the planning permission had already occurred. If there were significant delays to further works, and subsequent completion of works, this would be dealt with under the Council's enforcement powers as the enforcement notice remained on the site.

Councillor B Gibbs Proposed that the Officer's recommendation be approved which was seconded by Councillor W Matthews and agreed at a vote.

RESOLVED

That conditional permission be approved, subject to the conditions as set out in the report.

		Decision
Plan Number:	PL/19/0061/FA	P
Applicant:	Mr S Chandiram	
Proposal:	Demolition of attached garage to Oak Timers and erection of new detached dwelling to rear at Oak Timbers, Beaconsfield Road, Farnham Common, Buckinghamshire, SL2 3ND	

Notes:

1. A site visit was undertaken by Members.
2. One further letter of objection had been received, which reiterated and expanded on points already listed in the officer's report.
3. The Officer made the following corrections to the report: Page 18, under 'the application' section, the third paragraph should read 'the existing attached garage/carport sits at the "*northern*" flank' rather than the "*southern*" flank.
4. A further condition was proposed to ensure that the replacement dwelling and garage would be a good material match with the existing dwelling.

Councillor J Jordan Proposed that the Officer's recommendation be approved which was seconded by Councillor M Lewis and agreed at a vote.

RESOLVED		
That conditional permission be approved, subject to the conditions as set out in the report, along with the inclusion of an additional condition as noted at point 4 above.		
		Decision
Plan Number:	PL/19/0874/FA	P
Applicant:	Mr P Gill	
Proposal:	2 no. replacement 2 storey houses with attached single storey garages, including all associated landscaping at 21 Seeleys Road, Beaconsfield, Buckinghamshire, HP9 1SZ	
Notes:		
1. A site visit was undertaken by Members.		
Councillor M Bezzant Proposed that the Officer's recommendation be approved which was seconded by Councillor J Jordan and agreed at a vote.		
RESOLVED		
That conditional permission be approved, subject to the conditions as set out in the report.		
		Decision
Plan Number:	PL/19/1002/CONDA	P
Applicant:	Mr A Snellgrove	
Proposal:	Application for approval of details reserved by condition 4, 5, 6, 7(i) and 7(ii) on application PL/18/2406/FA – (Proposed redesign of the existing Practice Ground Outfield and adjacent Pastureland to include ground re-modelling, enhanced landscaping and bio-diversity improvements) at Burnham Beeches Golf Club, Green Lane, Burnham, Buckinghamshire, SL1 8EG	
Notes:		
1. The Planning Committee resolved to grant permission under planning reference PL/182406/FA on 7 November 2018.		
Councillor M Bezzant Proposed that the Officer's recommendation be approved which was seconded by Councillor J Jordan and agreed at a vote.		
RESOLVED		
That Conditions 4, 5, 6, and 7 (I & II) of planning permission PL/18/2406/FA be approved.		
		Decision
Plan Number:	PL/19/1037/CONDA	P
Applicant:	Mr A Snellgrove	
Proposal:	Application for approval of condition 2 of Planning Permission PL/18/2406/FA – Proposed redesign of the existing Practice Ground Outfield and adjacent Pastureland to include ground re-modelling, enhanced	

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	landscaping and bio-diversity improvements, at Burnham Beeches Golf Club, Green Lane, Burnham, Buckinghamshire, SL1 8EG
<p>Notes:</p> <ol style="list-style-type: none"> 1. The Planning Committee resolved to grant permission under planning reference PL/182406/FA on 7 November 2018. 2. Speaking on behalf of the objectors, Mr W Barrett. 3. Speaking on behalf of the applicant, Mr E Landor and Ms D Hirst. 4. Speaking as District Councillor, Councillor P Kelly. <p>Councillor J Jordan Proposed that the Officer's recommendation be approved which was seconded by Councillor M Lewis and agreed at a vote.</p> <p>RESOLVED</p> <p>That condition 2 be accepted for the following reason: After consultation with the County Highways Authority, it can be confirmed that submitted details are acceptable. As such this letter can be taken as the formal notice of the approval of condition 2 of planning permission PL/18/2406/FA.</p>	

(B) COMMITTEE DECISION REQUIRED WITHOUT A SITE VISIT OR PUBLIC SPEAKING:-

		Decision
Plan Number:	PL/18/4550/FA	P
Applicant:	Mr Z Hussain	
Proposal:	Erection of Stables, incorporating storage area. Provision of wheelchair access at Neelam Stables, Parsonage Lane, Farnham Common, Buckinghamshire, SL2 3PE	
<p>Notes:</p> <ol style="list-style-type: none"> 1. At its meeting on 17 April, the Planning Committee resolved that the application be deferred pending discussion between Officers and the applicant to find a more appropriate design of the building which was consistent with its use for the stabling of horses within an agricultural setting. <p>RESOLVED</p> <p>That conditional permission be granted subject to the conditions and informatives as set out in the report.</p>		

(C) COMMITTEE OBSERVATION REQUIRED ON APPLICATIONS TO OTHER AUTHORITIES

None

(D) APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

The Committee received for information a list of the applications dealt with under delegated authority by the Head of Sustainable Development.

12. PLANNING APPEALS AND SCHEDULE OF OUTSTANDING MATTERS

The Committee received for information a progress report which set out the up-to-date position relating to Planning Public Inquiries, Hearings and Court Dates.

RESOLVED that the report be noted

13. REVISED LOCAL LIST REQUIREMENTS

The Committee received for information a report which noted that the shared planning service was reviewing its local list of planning validation requirements and had produced a proposed revised list for consultation. Local Planning Authorities were required to publish a list of their information requirements for applications, a 'local list', which should be proportionate to the type, nature and scale of development proposals. These should be reviewed on a frequent basis.

RESOLVED that the report be noted

14. ANY OTHER BUSINESS

Verbal Update on Enforcement

The Enforcement Manager provided an update on the number of current live enforcement cases, following on from a recent request from the Planning Committee. The process of checking and scanning all enforcement notices in to an electronic database was underway and there were 177 enforcement cases identified that had not been closed and were at various stages of the investigation process. A further update on these cases would be brought to the Planning Committee when available.

The meeting terminated at 5.35 pm

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SOUTH BUCKS DISTRICT COUNCIL

MINUTES of the meeting of the **CABINET** held on **27 June 2019**

Present: N Naylor, B Gibbs, P Hogan, D Smith and L Sullivan

Apologies for J Read
absence:

1. MINUTES

The minutes of the meeting of Cabinet held on 13 March 2019 were approved and signed by the Cabinet Leader as a correct record.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. FORWARD PLAN OF EXECUTIVE DECISIONS

The Cabinet received a copy of the 28 day Notice and Forward Plan prepared in accordance with Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 setting out the key (and non-key) decisions the Cabinet was intending to make at public and private meetings.

RESOLVED that the 28 Day Notice be noted.

4. END OF YEAR PERFORMANCE REPORT 2018/19

Cabinet received a report on the annual performance of Council Services against pre-agreed performance indicators and service objectives for the end of year 2018-19.

Members noted that the only two issues raised were the number of private sector dwellings being vacant for more than six months which was due to no active intervention work being undertaken by the Housing Team during 2018/19 due to other workload demands and limited identification of suitable empty homes.

There had also been a dip in satisfaction in Evreham sports centre but due to action being taken this had now been improved and there was also an increase in customers.

Cabinet asked for their thanks to be passed to officers as this was the first time that all priority PIs were on target and during a time of transition with work being carried out on the new Buckinghamshire Council.

RESOLVED that the report be noted.

5. **CABINET APPOINTMENTS**

RESOLVED that

The following Cabinet appointments be confirmed:

Representation of Joint Committees and other bodies:

Chiltern and South Bucks Joint Committee

1. B. Gibbs
2. P. Hogan
3. N. Naylor
4. J. Read
5. D. Smith
6. L. Sullivan

(Plus CDC Members, see CDC appointments)

The Cabinet Leader of the Council hosting the meeting will chair the meeting

Joint Staffing Committee

1. R. Bagge
2. B. Harding
3. P. Kelly
4. N. Naylor
5. D. Saunders
6. L. Sullivan

(Plus CDC Members, see CDC appointments)

Co-Chairmen to be elected at the first meeting in the Municipal Year

Chiltern and South Bucks Joint Overview and Scrutiny Committee

1. Councillor Bradford
2. Councillor Bastiman

3. Councillor Bezzant
4. Councillor Egleton
5. Councillor Lewis

(Plus CDC Members, see CDC appointments)

Co-Chairman to be elected at the first meeting of the Municipal Year

Joint Waste Collection Committee ~

1. (Cabinet Member) Luisa Sullivan
2. (Non-Cabinet Member) – Vacant

(Plus CDC and WDC Members)

Chairman/Vice-Chairman to be elected at the first meeting of the Municipal Year, except where an appointment has been made for two years

Evreham Sports Centre Joint Management Committee ~

- South Bucks representatives:
1. J. Jordan
 2. P. Hogan (Portfolio Holder)
 3. R. Sangster

- Buckinghamshire County Representatives:
1. Require confirmation from Bucks County Council
 2. Require confirmation from Bucks County Council

Chairman/Vice-Chairman to be elected at the first meeting of the Municipal Year

The South Buckinghamshire Members Advisory Panel (8) ~

1. J. Read (Chairman*)
2. R. Bagge
3. M. Bradford
4. T. Egleton
5. B. Gibbs
6. L. Hazell
7. P. Hogan
8. N. Naylor

OUTSIDE BODIES

Outside Body <i>Executive functions ~</i>	Representative[s]	Relevant Portfolio	Officer Contact
Buckinghamshire Advantage District Council's Network	Nick Naylor	Leader	Bob Smith
Buckinghamshire Thames Valley Local Enterprise Partnership	John Read	Leader	Bob Smith
Bucks Planning Group	John Read	Planning and Economic Development	Mark Jaggard
Chiltern and South Bucks Strategic Partnership	Nick Naylor Paul Kelly Ralph Bagge John Read	Leader	Rachel Prance
Colne Valley Park Community Interest Company	Luisa Sullivan	Environment	Chris Marchant
Country Parks and Green Spaces Liaison Group	Luisa Sullivan	Environment	Chris Marchant
Groundwork South Trust Ltd	Luisa Sullivan	Environment	Simon Gray
Healthy Communities Partnership	Patrick Hogan	Healthy Communities	Martin Holt
Heathrow Airport Community Engagement Board	John Read	Planning and Economic Development	Ben Coakley
Local Government Association	Nick Naylor John Read (Deputy)	Leader	Bob Smith
L & Q Shires Neighbourhood Committee	Patrick Hogan	Healthy Communities	Michael Veryard
Natural Environment Partnership	Luisa Sullivan	Environment	Chris Marchant
New Denham Minerals Liaison Group	Luisa Sullivan	Environment	Ben Coakley

Padstones	Patrick Hogan Wendy Matthews [Deputy]	Healthy Communities	Michael Veryard
Park Lodge Farm Liaison Committee	Luisa Sullivan	Environment	Ben Coakley
Pinewood Community Liaison Group	Ralph Bagge Malcolm Bradford Wendy Matthews Luisa Sullivan	Leader	Bob Smith
South East England's Council	Ralph Bagge <i>on behalf of Leader</i>	Leader	Bob Smith

6. **AGREEMENT TO SIGN THE MOTOR NEURONE DISEASE (MND) CHARTER**

Cabinet received a report which sought approval that the Council signs the Motor Neurone Disease (MND) Charter which recognised and respected the rights of people with MND as set out in the Charter and also that the Council would work towards the Charter's vision of the right care, in the right place at the right time. Cabinet Members welcomed the Charter which would ensure that council's policies and procedures would enable people with MND to receive a rapid response to their needs and good quality care and support.

RESOLVED that Cabinet support and sign the Motor Neurone Disease (MND) Charter

7. **COMMUNITY GRANTS PROPOSAL**

Cabinet were asked to approve the process to award funding for the community project grants for the period 2019/20 and in addition to agree the Service Level Agreement funding for specific organisations for a three year period subject to a signed agreement. This would enable certainty of funding for the key organisations in receipt of a Service Level Agreement during the transitional period of the new Buckinghamshire Council. The Director of Services reported that ward members would be allocated funding of £1096 where they could make recommendations for which organisations it could be allocated to, who met the criteria shown at Appendix 1 of the supplement report.

Cabinet Members noted that this funding was within budget and emphasised the importance of ensuring that the application process was flexible as it was a relatively small award.

If after six months the funding had not been allocated by the ward member this funding could be transferred to the Chairman's Fund for awards to be distributed.

RESOLVED that

1 the community grant funding be agreed as follows:-

- a. £4,000 per annum to Rape Crisis
- b. £42,023 per annum to Three Rivers CAB
- c. £7,000 per annum to Wycombe Womens Aid
- d. £6,900 per annum to Connections

for the period 1st April 2019 to 31st March 2022, subject to a signed service level agreement

2. continued funding of £8,000 to Buckinghamshire County Council be agreed to provide the voluntary sector infrastructure support contract within South Bucks District and the wider Buckinghamshire area for the period 2019/20.

3. the Community Development Grant, lottery Community Central Pot and part of the Chairman's Fund be combined to establish the South Bucks Community Grants to be administered by the Council.

4. £5,000 be retained from the Chairman's Fund for small awards to be distributed by the Chairman.

5. the South Bucks Community Grants criteria detailed in Appendix 1 of the supplement report be agreed.

6. the award of funding of £1,096 from the South Bucks Community Grants fund is allocated to each Ward Member to advise on use, and it is delegated to the Healthy Communities Officer in consultation with the Ward Member to determine grants made.

8. **CHILTERN AND SOUTH BUCKS LEISURE ADVISORY BOARD TERMS OF REFERENCE**

Cabinet were asked to agree the proposal to change the Joint Leisure Advisory Board name to the Active Life Advisory Board and to amend the Group's Terms of Reference accordingly to ensure that the Council was in the best position to contribute effectively to the public health agenda. As well as monitoring the leisure centre contract performance, projects now included social prescribing, community outreach to address social isolation, falls prevention and exercise referral.

RESOLVED that the name of the Board be amended including the terms of reference set out in the appendix to the report.

9. **TREASURY MANAGEMENT - ANNUAL REPORT 2018/19**

Cabinet were asked to note the Treasury Management performance for 2018/19 as required by the Code of Practice for Treasury Management. The Director of Resources

referred to the loan from the Public Works Loan Board to finance the purchase of a budget hotel through Consilio Property Ltd – the value of the loan was £5,478,000 borrowed at an interest rate of 2.09% repayable over 10 years.

RESOLVED that the Treasury Management Performance for 2018/19 as required by the Code of Practice for Treasury Management be noted.

10. **CONSILIO BUSINESS PLAN**

Cabinet were asked to approve the Business Plan for Consilio Property Ltd. This report was also discussed by the Overview and Scrutiny Committee who were very supportive of the Business Plan. Once the Plan had been approved by Cabinet it could be tabled at the Consilio Property Ltd Annual General Meeting. The Director of Resources informed Members that following a slowdown in the property investment market and the issuing of further guidance from CIPFA, it was agreed by the Board that the new Business Plan should be reviewed to take account of this. It also included the process for liaison and reporting with the new Shadow Executive of the new Buckinghamshire Council.

RESOLVED that the Business Plan for the financial year 2019/20 as contained in the exempt appendix be approved.

11. **POLICY ADVISORY GROUP MINUTES (AVAILABLE IN SUPPLEMENT PACK)**

The Policy Advisory Group Minutes in the supplement pack were noted.

12. **EXCLUSION OF PUBLIC**

RESOLVED that under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

13. **APPLICATION FOR DISCRETIONARY RATE RELIEF**

The Cabinet considered an application for discretionary rate relief. At a previous Cabinet Meeting Members had requested further information in support of the application for 2019/20 to enable them to decide whether the organisation had demonstrated that it was providing added value to the local community as currently the organisation had a number of access restrictions to residents. Members considered that the letter from the organisation did not include enough significant benefits for the community to award Discretionary Rate Relief.

RESOLVED that the relief should not be awarded for this organisation in this instance.

14. **FARNHAM PARK PLAYING FIELDS**

Cabinet received a report on the options for Farnham Park Playing Fields. Over the past few years options had been explored to reduce the operational cost of the playing fields and to improve its usage for outdoor sports. In Autumn 2018 KKP consultants had been re-engaged to undertake further work focusing on discussing with various national sporting bodies their view of the sites potential and scope for providing funding towards the project.

The options in the report took account of the following:-

- optimising the layout of the pitches
- developing a single building including sufficient space for bar and catering facilities
- providing a flexible space for meeting rooms and community activities
- northern area of the sites being used for informal purposes such as dog walking and enhancing biodiversity.

Members noted that the Overview and Scrutiny Committee and The South Buckinghamshire Members Advisory Panel had been very supportive of making the most of this community asset, particularly in relation to the public health agenda. In terms of the next steps Members agreed that the Shadow Executive Leader should be made aware of this community asset including how the future vision for this project would fit into the new Buckinghamshire Council. Cabinet welcomed this approach.

RESOLVED that the Director of Resources prepare information to take forward discussions on the future vision of the site with the new Buckinghamshire Council and its value as a community facility and for the delivery of the new Council's public health objectives.

15. **OPTIONS FOR PARKSIDE HOUSE, PARKSIDE CEMETERY, FULMER**

Cabinet received a report which set out a number of options for the future use of Parkside House, at Parkside Cemetery, Fulmer. The Policy Advisory Group had recommended that Parkside House be refurbished to provide two lettable units within the budget set out in Option B of the report with the aspiration of providing housing for key workers in the local area if that proved feasible. If this did not prove feasible for example there was no option to protect the Council's assets by excluding the right to buy, than the most appropriate financial option should be taken forward which met the Council's objective to optimise the effective use of resources and assets.

RESOLVED that

- 1 subject to a successful planning application, to appropriate Parkside House from its current use as tied cemetery accommodation to planning purposes pursuant to Section 122 of the Local Government Act 1972 and Sections 226 and 227 of the Town and Country Planning Act 1990
- 2 authority be delegated to the Director of Services in consultation with the Portfolio Holder for Resources to agree and implement the most appropriate financial option available for re-using Parkside House as residential accommodation after considering the feasibility of offering housing for key workers

16. **BAD DEBT WRITE OFF REQUEST**

Cabinet received a report on a write-off of a debt, which was not recoverable. This was related to homelessness bed and breakfast accommodation which occurred before June 2017. Cabinet Members noted that procedures were now in place to ensure that the Council had a robust recovery process to enable arrears on the charges for temporary accommodation to be dealt with efficiently and consistently. The Chief Executive reported that Internal Audit would undertake another audit on the recovery process to ensure its robustness following the implementation of the recommendations from the Overview and Scrutiny Committee's review of homelessness management.

RESOLVED that the write-off of the debt be agreed.

17. **CONSILIO BUSINESS PLAN APPENDICES**

The Consilio Business Plan Appendices were considered as part of item 8.2.

18. **HEALTHY COMMUNITIES - APPENDICES FOR COMMUNITY GRANTS PROPOSAL**

The appendices for the Community Grants proposal were considered as part of item 7.2.

The meeting ended at 7.11 pm

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